CALL FOR BACHELOR POSTERS
2016

The EuroFM Bachelor Poster Competition 2016,

Introduction

The EuroFM Research Symposium will take place as part of the European Facility Management Conference (EFMC 2016) from 8th – 9th June in Milan, Italy. The events will be organized by EuroFM in partnership with IFMA and the local host IFMA Italy. More than 600 delegates from far and near are expected to participate in this cracking FM event! This year again, the Student Poster Competition for bachelors is sponsored by TOPdesk.

Invitation

The call for posters addresses current FM students or recent graduates (graduation after June 1st 2015) from European universities which are members of EuroFM. Non-EuroFM can apply by a one-off payment. You are invited to submit posters on Facility Management topics you worked or researched on during your 2nd, 3rd and 4th year of studies (e.g. study projects or bachelor thesis).

The Bachelor Student Poster Competition is open to students or graduates of Bachelor programs only. There can be unlimited submissions per university, but entries must be recommended by the course leader. The jury will select a maximum of 15 posters; only 1 student per poster will present the poster during the competition and the finals, although the poster may be developed by a team of two students (max.!).

The participation in the Poster Competition offers a great opportunity to students or recent graduates to present their FM projects or research work to an international audience and to gain international recognition. Your participation in the Poster Competition is also a contribution to the international understanding and cooperation between FM students and their universities in Europe.

The EuroFM Poster Competition is a growing and well-established contribution to the European Facility Management Conference (EFMC) organized by the EuroFM Education Network Group.

What do you have to do?

Decide what message you wish to communicate about your FM topic for the 2016 Poster Competition and convince your course leader that he or she will recommend you and your topic for the competition. Important notice: you will need a recommendation from your course leader! He or she has to endorse your application!
Download the registration form for the competition and send it before March 1\textsuperscript{st} to team@office-eurofm.org

You will then receive a confirmation of your registration through EuroFM. Remember, you must register before March 14\textsuperscript{th} 2016! No submission will be allowed without being registered!

After registration you will be invited to submit:

1. the design of your poster (digitally this must also be incorporated in your Power Point presentation)
2. a Power Point Presentation, explaining your project.
   before March 18\textsuperscript{th} 2016.

Pre-Selection procedure

From all submissions an international jury consisting of FM experts will select a maximum of 15 posters which will be invited to participate in the competition in Glasgow. All students will be notified before April 15\textsuperscript{th} 2016 whether they have been selected or not.

Students whose posters are accepted will be invited to the Poster Competition during the EFMC in Glasgow. EuroFM will pay accommodation for one student only; should in the case of team project (2 students per poster max!) the second student also wish to be present at the poster competition, accommodation and entrance to EFMC will not be covered by EuroFM.

So the invited student will receive:

- Free entry to the EuroFM conference for two days and the welcome party
- 2 nights B&B during the conference EFMC in a hostel near the event location. EuroFM will NOT pay for travel costs and other side events. Advice is to call upon your university for a subsidy.

Submissions for the pre-selection must be designed “neutral” (no names of students or university). Submission will be sent to the EuroFM Team team@office-eurofm.org submission will be collected by the EuroFM Team and then sent to the judges.

Deadline for the submission will 18\textsuperscript{th} March 2016.

EFMC 2016 Milan

During the conference all posters will be displayed and you will have to explain your poster to the delegates in the hallways. The students will give a formal presentation of their poster to all other students and a jury consisting of board members of IFMA Foundation, EuroFM and FM professionals. The judging is based on impact, information, inspiration, practicability and presentation of the poster. From the posters presented, the jury will select three finalists, who will be invited to present their posters to all delegates during the closing plenary session. The delegates will then vote on the winning poster.
Participating students must be advised to plan the return travel not too early on the
day of the finals, as the finals/voting will be at the end of the last day of the
conference

The Award

The author of the FM Student Poster Competition award winning poster will receive:

• A certificate of the prestigious award
• € 1.000 for travel/hotel cost and a voucher for a free ticket for the next IFMA
  World Workplace 2016.

Additional information

Your poster is to be presented in Milan in the following formats:

• 1 hard copies of your poster, size A0 (portrait fashion)
• a hand-out that summarizes the poster, size A4, maximum of two pages (5 copies)
• a Power Point Presentation of your topic on a memory stick.

The poster, hand-outs and slides should include the following elements:

• Title (a maximum of 9 words)
• Background / research question / project introduction
• Method / process / research
• Learning points / recommendations / findings
• Graphic communication of your message with text, illustrations, references etc.
• Contact details: names of students and educational organization, homepage, email.

Authors are not allowed to display any further material other than the stipulated
material above.

Important 2016 Deadlines and Dates

March 14th       Final date for your registration for the Poster Competition.
March 18th       Final date for your submission of the poster and the slides.
April 15th       Final date for the announcement which posters will be invited to
                 EFMC in Glasgow.
June 8th         EFMC and presentation of all posters to the jury; selection of the three
                 finalists.
June 9th         EFMC and presentation of the three finalists to the delegates during the
                 closing plenary session.